



City of Dallas Job Announcement

Police Officer (Entry Level or Certified/Lateral)

Salary range: **\$4,433 - \$5,524**, plus additional qualification-based incentive pay when eligible, per month plus liberal fringe benefits. This is a full-time, regular, represented position.

GENERAL STATEMENT OF DUTIES: Performs law enforcement and crime prevention work including patrol and investigation; enforces state and local laws, regulations and ordinances; related work as required.

KNOWLEDGE, SKILL AND ABILITY: Basic knowledge of modern law enforcement principles, procedures, techniques and equipment. Ability to learn a considerable amount of factual material, such as laws, statutes, regulations, ordinances and procedures and apply this knowledge on the job. Ability to understand and follow simple and complex verbal and written instructions and to act upon them accordingly. Ability to communicate effectively orally and in writing. Ability to act effectively and calmly in emergency situations. Ability to operate assigned equipment skillfully, safely and in accordance with applicable laws and regulations. Ability to prepare clear and concise, yet comprehensive, reports. Ability to establish and maintain effective working relationships with subordinates, peers and supervisors. Ability to analyze situations quickly and objectively and determine a proper course of action to be taken. Ability to establish and maintain harmonious working relationships with other agencies, officials and employees and to deal firmly but courteously with the public. Ability to demonstrate verbal communication skills in Spanish is desirable. Physical strength and agility sufficient to perform the work according to standards established by the police department. Must possess, or be able to obtain, an Oregon driver license.

EXPERIENCE AND TRAINING: Graduation from high school or the equivalent GED certificate required. Advanced education in college level law enforcement studies preferred; however, any satisfactory equivalent combination of experience and training which ensures the ability to perform the work may be substituted. Must have the ability to become DPSST certified within 18 months of employment (entry level) or must be a DPSST certified/certifiable officer or eligible for certification by successfully completing a Police Career Officer Development class presented by DPSST (certified/lateral).

PROCESS: Applicants will be assessed using the following: application, written tests, oral interviews, thorough background check, physical fitness test, drug test, medical exam, and psychological evaluation. This process is to fill one vacancy and to develop an eligibility list of candidates for future openings for lateral (certified) or entry-level police officers.

City provided application **and supplemental police questionnaire** (read instructions carefully!) must be received by 5:00 pm, Friday, **December 2, 2016**, by the City Manager's Office, City of Dallas, 187 SE Court Street, Dallas, OR 97338 or emily.gagner@dallasor.gov. Phone (503) 831-3557 or visit the City of Dallas website www.dallasor.gov. **FAXED APPLICATIONS WILL NOT BE ACCEPTED.**

The City of Dallas is an Equal Opportunity Employer